



**College Station ISD
School Health Advisory Council**



Regular Meeting Agenda
September 22, 2023
12:00 - 1:00 PM
CSISD Boardroom

As required by the State of Texas, School Health Advisory Council meetings must meet the requirements of the open meetings act, allow for public comment, prepare and keep minutes of meetings, make a recording of the meeting, and post this information on the district website.

All postings regarding CSISD SHAC Meeting can be found at the following website:
https://www.csisd.org/departments/health_services/school_health_advisory_council_wellness_plan

The following items will be included on the agenda for the September 22, 2023 meeting:

Item Nos.	Description
A.	Call To Order / Welcome
B.	Documentation of Attendance <ul style="list-style-type: none"> ● Erin Ferris, Robert Parnell, William Poland, Magan Smith, Kevin Starnes, Megan Symank, Julia West
C.	Approval of Minutes from February 2023 Meeting <ul style="list-style-type: none"> ● Motion to Approve: Erin Ferris ● Second: Bill Poland ● Motion Passes
New Business	
E.	Decide on meeting dates/times for the rest of the school year <ul style="list-style-type: none"> ● Discussion regarding noon meetings, evening meetings, and meetings right after school <ul style="list-style-type: none"> ○ Majority agree 4:30 would be best <ul style="list-style-type: none"> ■ This would allow school counselors, school nurses, health educators, physical educators, and students to attend. ■ A late afternoon meeting time should not conflict with most extracurricular activities in the evenings. ● Discussion regarding Wednesday meetings <ul style="list-style-type: none"> ○ Majority agree Wednesdays would be best; if meetings are at 4:30 <ul style="list-style-type: none"> ■ This day of the week would not conflict with most extracurricular activities.

F.	<p>Introduce new SHAC By-Laws document and discuss</p> <ul style="list-style-type: none"> ● Discussion regarding membership criteria <ul style="list-style-type: none"> ○ Recommendation to add campus representation for intermediate schools ● Discussion regarding the need for a SHAC Chairperson <ul style="list-style-type: none"> ○ Responsibilities for Chairperson are listed in the proposed bylaws
G.	<p>Any New Business</p> <ul style="list-style-type: none"> ● Membership recruitment at PTO meetings <ul style="list-style-type: none"> ○ Create a list of upcoming PTO meetings for all campuses ○ Create a flyer in Canva to share at PTO meetings ● Continue discussion of peer-to-peer mental health
H.	<p>Adjournment</p> <ul style="list-style-type: none"> ● Motion to Approve: Erin Ferris ● Second: Bill Poland ● Motion Passes
I.	<p>Next Meeting Date: Wednesday, October 4th at 4:30 in the CSISD Boardroom</p>